

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 21, 2004

Division: County Administrator

Bulk Item: Yes X No

Department: County Administrator

AGENDA ITEM WORDING:

Approval of expenditures from the Board of County Commissioners' promotional account.

ITEM BACKGROUND:

Items were purchased in December of 2003 using funds from the Board of County Commissioners' promotional account. Expenditures from the promotional account require Board approval.

PREVIOUS RELEVANT BOCC ACTION:

Similar expenditures approved in the past.

CONTRACT/AGREEMENT CHANGES:

N/A

STAFF RECOMMENDATIONS:

Approval.

TOTAL COST: \$158.90

BUDGETED: Yes X No


COST TO COUNTY: \$158.90

SOURCE OF FUNDS: Promotional Account

REVENUE PRODUCING: Yes No X **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL:


James L. Roberts

DOCUMENTATION: Included X To Follow Not Required

DISPOSITION:

AGENDA ITEM # 02

Flowers by Gilda

901 Simonton Street
PO Box 6331
Key West, FL 33041-6331
305-292-3130

Invoice

DATE	TICKET NO.
12/22/2003	40606

BILL TO
MONROE COUNTY C/O COUNTY ADMINISTRATIONS 1100 SIMONTON STREET SUITE 2-205 KEY WEST FL 33040

DELIVER TO
Jim Roberts LKMC

P.O. NO.	Terms	Delivery Date	AFS/TEL	Code	PROJECT	Ordered By
	Net 15	12/23/2003		2		
DESCRIPTION			QTY	RATE	AMOUNT	
Dish garden				50.00	50.00T	
Delivery				5.00	5.00T	
Sales and Use Tax				7.50%	4.13	
Thank you..				Total	55.00 \$59.13	

Finance Charge of 1.5% is computed monthly and posted to past due accounts.

302894
 MUNROE COUNTY FLORIDA

CUSTOMER'S ORDER NO. 242153		DEPARTMENT J		DATE 12-2-03	
NAME John Kipp (Building Manager)					
ADDRESS Public Works 1100 Simonton					
CITY, STATE, ZIP Key West, FL 33040					
SOLD BY JANIEL MAYER		CASH		C.O.D.	
CHARGE		ON ACCT.		MOUSE RETD	
PAID OUT		PURCHASE ORDER			
QUANTITY	DESCRIPTION	PRICE	AMOUNT		
1	10 spools of ribbon	6.99	69.90		
2	(Dept 40)				
3	3 repairing of 3 large wreaths	8.00	24.00		
4					
5	1 repairing of one x-large wreath	10.00	10.00		
6					
7	(Dept 30)				
8					
9	Total		\$103.90		
10					
11					
12	BEN FRANKLIN 8564				
13	ISLAND CRAFTS INC.				
14	Unit 101				
15	2506 N. Roosevelt Blvd.				
16	Key West, FL 33040				
17	(305) 295-8450				
18					
19					
20	John Kipp				
RECEIVED BY					

RECEIVED
 DEC 09 2003
 M

12/17/03
 John Kipp